

NAV SAHYADRI CHARITABLE TRUST'S
COLLEGE OF EDUCATION B.ED/M.ED., CHAKAN
2017-18

NOTICE

Date:- 03/08/2017

All the students of B.Ed/M.Ed are hereby that A Short term Course on the certificate course in " Personality Development" is organized by our college in the month of August on every Sunday .

The interested students of B.Ed/M.Ed to should remain presents and show their active participation for this occasion.

The details of this program are provided below.

Venue: Seminar Hall
Date : Every Sunday
Time: 10am to 4 pm.

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NSCT'S College of Education
Chakan, Tal-Khed, Dist-Pune

NAV SAHYADRI CHARITABLE TRUST'S
COLLEGE OF EDUCATION B.ED/M.ED., CHAKAN
ACADEMIC YEAR :2017-18

NOTICE

Date:- 03/08/2017

This is to inform that the Students of B.Ed/M.Ed who have enrolled for short term corse “ Personality Development” run by Prof. Rasal Dhananjay Should remain present on every Sunday i.e.

The Time Table is as Follows:

Sr.No	Date	Time	Time	Time
1	05/08/2017	10am to 12 pm	12.15pm to 2.15pm	3pm to 5 pm
2	12/08/2017	10am to 12 pm	12.15pm to 2.15pm	3pm to 5 pm
3	19/08/2017	10am to 12 pm	12.15pm to 2.15pm	3pm to 5 pm
4	26/08/2017	10am to 12 pm	12.15pm to 2.15pm	3pm to 5 pm
5	02/09/2017	10am to 12 pm	12.15pm to 2.15pm	3pm to 5 pm

Coordinator

Principal
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NSCT'S College of Education
Chakan, Tal-Khed, Dist-Pune

NAV SAHYADRI CHARITABLE TRUST'S
COLLEGE OF EDUCATION B.ED/M.ED., CHAKAN
TAL- KHED ,DIST-PUNE
ACADEMIC YEAR :2017-18

Personality Development

VISION :

Achieving high quality integration and Flexibility through the program

MISSION:

All round development of students in search of excellence in higher education

Objectives of Course:

The objectives of the Soft Skill Give each Student realistic perspective of work and work expectations , to guide students in making appropriate and responsible decision, to create a desire to fulfill individual goal.

The college has conducted 30 hours certificate course on soft skills. Students learn about the Basic communication skills , oral and written communication with the help of role play students are aware about the practical difficulties. The importance of team building is explained to the participants they are also been guided on group Discussion and personal Interview and resume writing.

This Course was conducted free of cost

Course Coordinator : Prof. Mahalle S.V

Resource person :Prof. Rasal Dhananjay


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NAV SAHYADRI CHARITABLE TRUST'S
COLLEGE OF EDUCATION B.ED/M.ED., CHAKAN
TAL- KHED ,DIST-PUNE
Personality Development

Syllabus

Unit	Syllabus
1.	Introduction to personality Development
	● Meaning ,Definition and Basics of Personality
	● Benefits , Values need of Personality Development
	● Basic Personality traits
2.	Basic Concept
	● Controlling emotion, working on personality changes
	● Analyzing Strength and Weakness
	● Theories on personality Development
	● Moral Development
	● Increasing Vocabulary Language
	● Preparation of Self Introduction
3.	Techniques in Personality development Stage I
	● Communication Skills
	● Listening
	● Communication barriers
	● Overcoming these Barriers
	● Group Discussion , Public Speaking
	● Building Self
	● Confidence Theory
	● Working on attitudes i.e aggressive ,assertive and submissive.
	● Questionnaires, Role Play , management Games
4.	Techniques in Personality development Stage II
	● Introduction to Leadership
	● Leadership Styles Group Discussion
	● Group Dynamics Case Studies, Questionnaire
	● Team Building ,Team Games, Management Games
5.	Techniques in Personality development Stage III
	● Interpersonal Relationships


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	● Analysis of ego States, transactions
	● Strokes & life Positions Lecture & Questionnaires
	● Stress Management
	● Causes, impact & Managing Stress Lecture,
	● Group Discussions & relaxation techniques
6	Techniques in Personality development Stage IV
	● Conflict Management
	● Introduction to Conflict Management
	● Levels of Conflict
	● Managing Conflict Team & management Games
	● Time management , Concept, Importance & Need
	● Steps Towards better time management
	● team & management


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NAV SAHYADRI CHARITABLE TRUST'S
COLLEGE OF EDUCATION B.ED/M.ED., CHAKAN
ACADEMIC YEAR :2017-18

Notice

Date -04/09/2017

All the students have registers short term course of "Personality Development" hereby informed that exam of 30 marks will be conducted as per rules that exam conducted on date 08/09/2017 at 11.00 am


Coordinator


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Nav Sahyadri Charitable Trust's
College of Education B.Ed/M.Ed., Chakan
Tal- Khed ,Dist-Pune
Personality Development Question Paper

Time : 1 Hours

Marks: 30

Q1)Write the Multiple Choice Questions

(10 Marks)

1.The Foremost skill required for learning a language is.....

- a) Writing skill
- b) Reading skill
- c)Speaking skill
- d) Listening skill

2. The Primary skill to acquire knowledge about everything in the world.

- a) Writing skill
- b) Reading skill
- c)Speaking skill
- d) Listening skill

3. It is a Psycho linguistic guessing game.

- a) Writing skill
- b) Reading skill
- c)Speaking skill
- d) Listening skill

4. Understanding a written text means-

- a)Reading comprehension
- b) Extracting the required information
- c)Understand writers meaning
- d) Both a & b

5.Reading is aprocess.

- a)Encoding
- b) codification
- c) Decoding
- d) None of the above

6.Men who work on the land are:

- a)Cultivators
- b)Gardeners
- c)Shepherds
- d)all of the above


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7. Person who dig out stone for building and roads, and for laying a bed for railways lines.

- a) Quarrymen
- b) Miners
- c) Diggers
- d) Both b and c

8. Shopkeepers comes under the category of-

- a) Movers
- b) Manufacturers
- c) Helpers
- d) Makers

9. SQ3R techniques for reading is given by

- a) Braille, 1965
- b) Robinson in 1970
- c) Both a & b
- d) Billmeyer, 1962

10. is the brightest star.

- a) Sirius
- b) Alpha
- c) Blake
- d) None of the above

Q2. Shorts Notes. (Any two)

(10 marks)

- 1) Explain moral Development
- 2) Stress management
- 3) Management Games.

Q3. Write detailed answers.

(10 marks)

- 1) Explain the meaning and need of personality development.


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Nav Sahyadri Charitable Trust's
College of Education B.Ed/M.Ed., Chakan
Personality Development

Enrollment List

Date: - 08/09/2017

Sr. No	Name of the student	Class
1	ADHAV SONAL NANDKUMAR	B.Ed
2	ADMANE DHANASHREE CHANDRASHEKHAR	B.Ed
3	BAAD ASHWINI SHAHAJI	B.Ed
4	BARDE SHRADDHA ASHISH	B.Ed
5	BHALSING SHANTARAM LAXMAN	B.Ed
6	BORASE KALPANA RAJENDRA	B.Ed
7	BORUDE VARSHA RAOSAHEB	B.Ed
8	BRAHMANIYA SWETA ANIL	B.Ed
9	CHAMADIYA AMINA FARID	B.Ed
10	CHARU SRIVASTAVA . .	B.Ed
11	CHAUDHARI SUVARNA CHIMAJI	B.Ed
12	CHOUDHARI ABOLI RAJENDRAKUMAR	B.Ed
13	DAMODARE SEEMA RAGHAWENDRA	B.Ed
14	DAYAL HERAN SANGA . .	B.Ed
15	DEOKAR POOJA RAMESH	B.Ed
16	DEUSKAR SHRADDHA ATUL	B.Ed
17	DHADGE KAVITA VIKAS	B.Ed
18	DHANDE RUPALI PUNAJI	B.Ed
19	FULAWARE SHILPA TEJESH	B.Ed
20	GADAVE SHAILA SANJAY	B.Ed
21	GADHAVE KALPANA VITTHAL	B.Ed
22	GEETA SHIVANAND DESHMUKH . .	B.Ed
23	GHULE NITA SANDEEP	B.Ed
24	GITE SWAPNALI BAJIRAO	B.Ed
25	GODBOLE PRAJAKTA SACHIN	B.Ed
26	AGALME ADINATH DAGADU	M.Ed
27	ALHAT AMRUTA RAMDAS	M.Ed
28	ANJALI MOTWANI	M.Ed
29	BAGUL SONALI PRADEEP	M.Ed
30	BHOSALE ASHWINI ANANTA	M.Ed
31	CHOUDHARY FARHANA GAFFAR	M.Ed
32	DARADE SUVARNA BABAN	M.Ed
33	GAIKWAD SARIKA DAULAT	M.Ed
34	GHODAKE BANUTAI VITTHAL	M.Ed
35	GUJARATHI BHAGYASHRI SHANTARAM	M.Ed

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 Chakan, Tal-Khed, Dist-Pune

Course Coordinator & Examiner

NAV SAHYADRI CHARITABLE TRUST'S
COLLEGE OF EDUCATION B.ED/M.ED., CHAKAN
PERSONALITY DEVELOPMENT

Exam Attendance Sheet

Date: - 08/09/2017

Sr. No	Name of the student	Class	Sign
1	ADHAV SONAL NANDKUMAR	B.Ed	
2	ADMANE DHANASHREE CHANDRASHEKHAR	B.Ed	
3	BAAD ASHWINI SHAHAJI	B.Ed	
4	BARDE SHRADDHA ASHISH	B.Ed	
5	BHALSING SHANTARAM LAXMAN	B.Ed	
6	BORASE KALPANA RAJENDRA	B.Ed	
7	BORUDE VARSHA RAOSAHEB	B.Ed	
8	BRAHMANIYA SWETA ANIL	B.Ed	
9	CHAMADIYA AMINA FARID	B.Ed	
10	CHARU SRIVASTAVA . .	B.Ed	
11	CHAUDHARI SUVARNA CHIMAJI	B.Ed	
12	CHOUDHARI ABOLI RAJENDRAKUMAR	B.Ed	
13	DAMODARE SEEMA RAGHAWENDRA	B.Ed	
14	DAYAL HERAN SANGA . .	B.Ed	
15	DEOKAR POOJA RAMESH	B.Ed	
16	DEUSKAR SHRADDHA ATUL	B.Ed	
17	DHADGE KAVITA VIKAS	B.Ed	
18	DHANDE RUPALI PUNJAJI	B.Ed	
19	FULAWARE SHILPA TEJESH	B.Ed	
20	GADAVE SHAILA SANJAY	B.Ed	
21	GADHAVE KALPANA VITTHAL	B.Ed	
22	GEETA SHIVANAND DESHMUKH . .	B.Ed	
23	GHULE NITA SANDEEP	B.Ed	
24	GITE SWAPNALI BAJIRAO	B.Ed	
25	AGALME ADINATH DAGADU	M.Ed	
26	ALHAT AMRUTA RAMDAS	M.Ed	
27	ANJALI MOTWANI	M.Ed	
28	BAGUL SONALI PRADEEP	M.Ed	
29	BHOSALE ASHWINI ANANTA	M.Ed	
30	CHOUDHARY FARHANA GAFFAR	M.Ed	
31	DARADE SUVARNA BABAN	M.Ed	
32	GAIKWAD SARIKA DAULAT	M.Ed	

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NSCT'S College of Education
Chakan, Tal-Khed, Dist-Pune

Course Coordinator & Examiner

**NAV SAHYADRI CHARITABLE TRUST'S
COLLEGE OF EDUCATION B.ED/M.ED., CHAKAN**

Personality Development

Result Sheet

Date: - 10/09/2017

Sr.No	Student's Name	Class	Grade
1	ADHAV SONAL NANDKUMAR	B.Ed	B+
2	ADMANE DHANASHREE CHANDRASHEKHAR	B.Ed	B
3	BAAD ASHWINI SHAHAJI	B.Ed	A+
4	BARDE SHRADDHA ASHISH	B.Ed	A
5	BHALSING SHANTARAM LAXMAN	B.Ed	B
6	BORASE KALPANA RAJENDRA	B.Ed	B
7	BORUDE VARSHA RAOSAHEB	B.Ed	A
8	BRAHMANIYA SWETA ANIL	B.Ed	A
9	CHAMADIYA AMINA FARID	B.Ed	A
10	CHARU SRIVASTAVA . .	B.Ed	B
11	CHAUDHARI SUVARNA CHIMAJI	B.Ed	A
12	CHOUDHARI ABOLI RAJENDRAKUMAR	B.Ed	A+
13	DAMODARE SEEMA RAGHAWENDRA	B.Ed	B
14	DAYAL HERAN SANGA . .	B.Ed	B+
15	DEOKAR POOJA RAMESH	B.Ed	B
16	DEUSKAR SHRADDHA ATUL	B.Ed	A
17	DHADGE KAVITA VIKAS	B.Ed	A
18	DHANDE RUPALI PUNAJI	B.Ed	B
19	FULAWARE SHILPA TEJESH	B.Ed	B+
20	GADAVE SHAILA SANJAY	B.Ed	A
21	GADHAVE KALPANA VITTHAL	B.Ed	A
22	GEETA SHIVANAND DESHMUKH . .	B.Ed	A
23	GHULE NITA SANDEEP	B.Ed	B
24	GITE SWAPNALI BAJIRAO	B.Ed	A
25	AGALME ADINATH DAGADU	M.Ed	A+
26	ALHAT AMRUTA RAMDAS	M.Ed	B
27	ANJALI MOTWANI	M.Ed	B
28	BAGUL SONALI PRADEEP	M.Ed	B
29	BHOSALE ASHWINI ANANTA	M.Ed	A
30	CHOUDHARY FARHANA GAFFAR	M.Ed	B
31	DARADE SUVARNA BABAN	M.Ed	A+
32	GAIKWAD SARIKA DAULAT	M.Ed	A


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Nav Sahyadri Charitable Trust's
College of Education B.Ed/M.Ed., Chakan
Personality Development 2017-18
Report of Short Term Course

- Name of the Course: - A Certificate Course in Personality Development
- ❖ Name of the course Coordinator :- Mr.Mahalle S.V
 - ❖ Resource Person :- Prof .Rasal Dhananjay
 - ❖ List of Trainer / Faculty with Experience: 01 Faculty Exp. -05Years
 - ❖ No of Students Enrolled: - 35
 - ❖ No of Students Successfully Completed the course:-32
 - ❖ Course Duration: - 30 hours

Brief overview of the course:-

In the academic year 2017-18has started the short term course in Personality Development The objective of the course is to develop student's Personality Development in English.

Training Methods Used:-

Sr. No	Teaching / Training Methods Used	% Syllabus Covered
1	Lecture & Practical	100%

Evaluation Methods:-

Sr. No	Evaluation Methods Used	Marks
1	Practical	50
2.	Written Test	50

Outcome: - To develop Students the basic communication skills, oral and written communication and personality Development.

Principal
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 NSCT'S College of Education
 Chakan, Tal-Khed, Dist-Pune



Nav -Sahyadri Charitable Trust's
COLLEGE OF EDUCATION

(Approved by NCTE, Govt. of Maharashtra & Affiliated to Savitribia Phule Pune University)

At. Po. Chakan, Tal. Khed, Dist. Pune - 410 501

Email:- nsct2006pune@gmail.com.

Tel.No. 02135- 278919/278929 Mob: 9850055155

Ref. No. B.E./M.Ed/10/17-18/12

Date:- 04/08/2017

TO,
Assit Prof. Rasal Dhananjay
NSCTs IBMR College Chakan,
Tal- Khed, Dist – Pune 410501

Sub- Invitation as a resource for 'A Short Term course in
Personality Development'

Respected sir,

With the above mentioned subject, you are invited as a resource person on 'A Short Term course in Personality Development' on 05/08/2017 to 02/09/2017 on every Sunday. We request you to kindly accept our invitation and acknowledge the same.

Thank You,

Principal
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Chakan, Tal-Khed, Dist-Pune

Nav Sahyadri Charitable Trust's
College of Education B.Ed/M.Ed., Chakan
2018-19

1

Notice

Date:- 01/08/2018

All the students of B.Ed/M.Ed are hereby that A Short term Course on the certificate courses in " Communication Skills" will be held form 4th September 2018 to 26 th September, 2018 at 3.00 to 5.00 pm in college .

Students should register their names with Prof. Sathe H.D before 4th September, 2018 certificate of Completion will be issued to the candidates.



Principal

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Chakan, Tal-Khed, Dist-Pune

Nav Sahyadri Charitable Trust's
College of Education B.Ed/M.Ed., Chakan
Communication Skill Syllabus

1

TOPIC	SUB- TOPICS	DURATION
Oral Communication skills	<ul style="list-style-type: none"> • Oral Communication • Aspects of oral Communication • Telephone conversations • Informal chatting 	4 Hours
Non verbal Communication skills	<ul style="list-style-type: none"> • Non verbal Communication • Types of NVC • Modes of NVC • Functions of NVC 	4 Hours
Non verbal Communication skills	<ul style="list-style-type: none"> • Gestures , Postures, eye-contacts • Silence, Proxemics , chronemics • Para -language • Signs, symbols, environment 	4 Hours
Written Communication	<ul style="list-style-type: none"> • Writing Formal • Informal Letters • Application/ covering letters • Bio Data, CV, Resume 	4 Hours
Use of Technology in communication	<ul style="list-style-type: none"> • Emails essential of e mails • SMS, blogs • Tele-conferencing / video- conferencing • Virtual classroom 	4 Hours
Interview techniques	<ul style="list-style-type: none"> • Responding to various kinds of advertisements • Searching for jobs- short –listing positions • Preparing for an interview 	4 Hours
Interview techniques	<ul style="list-style-type: none"> • Interview techniques • Preparing a list of Possible questions • Questions that can be asked • Follow up 	4 Hours
Interview	<ul style="list-style-type: none"> • Mock interviews 	4 Hour
Presentations	<ul style="list-style-type: none"> • Presentations • using OHP, Power point • Preparing power point presentations Dos and Dents 	4 Hours


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Chakan, Tal-Khed, Dist-Pune


Nav Sahyadri Charitable Trust's
College of Education B.Ed/M.Ed., Chakan
2018-19

1

Notice

Date:- 25/09/2018

All the students have registers short term course of "Communication Skills" hereby informed that exam of 50 marks will be conducted as per rules. That exam conducted on date 27/09/2018

 Principal
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Chakan, Tal-Khed, Dist-Pune

Nav Sahyadri Charitable Trust's
College of Education B.Ed/M.Ed., Chakan
 Tal- Khed, Dist- Pune
Academic Year -2018-19

Communication Skills

Time – 1 Hours

Marks-50

Write A Short Answer

1) Describe yourself in 3 words.

.....

2) What is your Favorite hobby.

.....

3) What is your Favorite thing about someone in your family.

.....

4) What would you do on Mars for fun.

.....

5) What would you do with your "15 minutes" of fame.

.....

6) What is the one thing you own you wish you didn't.

.....

7)What is your life long dream

.....

8)What is your biggest addiction.

.....

9)Do you have a song that reminds you of a relationship if so what song.

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.....10)How many books have you read so far this year.

.....11)What is the worst job you could have.

.....12)If you were famous what would you be famous for .

.....13)If you could talk to the president what would you talk about.

.....14) What is the one thing you have always wanted to do.

.....15)Mother or Father.

.....16)Who you love the most.

.....17)What is your best feature.

.....18)What have you done that you are most proud of.

.....19)If you won a million rupees what would you buy.

20)What was your favorite cartoon show growing up.

1

21)Where would you visit, if you had the chance.

22)If you could change one thing about your looks what would it be.

23)What is the last thing you liked on social media.

24)What is your best childhood memory.

25) Where were you two years ago.


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Nav Sahyadri Charitable Trust's
College of Education B.Ed/M.Ed., Chakan
Communication Skills 2018-19

Enrollment List

Date: - 27/09/2018

Sr. No	Name of the student	Class
1	AHIR AVANTIKA KANAIYALAL	B.Ed
2	ANANTHARAMAN RAKSHANA	B.Ed
3	ANTHONY MONICA SUSAIRAJ	B.Ed
4	BEDKE SHRADDHA MANOJ	B.Ed
5	BELHEKAR SNEHAL BALKRISHNA	B.Ed
6	BHATIA HARSHA UMESH	B.Ed
7	BHONG VAIBHAV ARUN	B.Ed
8	BOTRE SHRAWANI PARAG	B.Ed
9	CHAUDHARI AMRUTA ABASAHEB	B.Ed
10	CHAUDHARI CHAITALI DHIRAJ	B.Ed
11	CHAVAN AVINASH SUBHASH	B.Ed
12	CHAWDHARY SHRUTI	B.Ed
13	D'SOUZA LUIZA LEON	B.Ed
14	D'SOUZA SANDRA	B.Ed
15	DESHPANDE SWAPNA SANDEEP	B.Ed
16	DEY DIPANWITA SUJIT	B.Ed
17	DIWANE SHILPA BHALCHANDRA	B.Ed
18	DSOUZA ESCOLANS ANTHONY	B.Ed
19	GADE MONALIKA BABAN	B.Ed
20	GADE SLESHMA BABAN	B.Ed
21	GANESH MAHESH	B.Ed
22	GAWALI BALASAHEB RANGANATH	B.Ed
23	GAWARI ASHA SHANKAR	B.Ed
24	GHATPANDE SONALI PRABHAKAR	B.Ed
25	GHODEKAR ASHWINI MACHINDRA	B.Ed
26	BAGWAN MUDDASSARNAZAR IMTIYAJ	M.Ed
27	BORKAR SANJAY SHIVAJI	M.Ed
28	CHORGE MONIKA BALIRAM	M.Ed
29	DAS BAISAKHI NEMIA	M.Ed
30	DODAKE PRACHI ARUN	M.Ed
31	FIGREDO VELEGRIIN PAUL	M.Ed
32	GILBILE SONALI SURESH	M.Ed
33	HAMSAY SALIM .	M.Ed
34	HUNDARE KIRTI SARJERAO	M.Ed
35	INAMDAR MAHEJABEEN AFZALKHAN	M.Ed

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Course Coordinator & Examiner
 Mr.Sathe H.D

Nav Sahyadri Charitable Trust's
College of Education B.Ed/M.Ed., Chakan
Communication Skills 2018-19

Attendance Sheet

Date: - 27/09/2018

Sr. No	Name of the student	Class	Sign
1	AHIR AVANTIKA KANAIYALAL	B.ED	Ahir
2	ANANTHARAMAN RAKSHANA	B.ED	Anantharaman
3	ANTHONY MONICA SUSAIRAJ	B.ED	Amis
4	BEDKE SHRADDHA MANOJ	B.ED	Shbedeke
5	BELHEKAR SNEHAL BALKRISHNA	B.ED	B
6	BHATIA HARSHA UMESH	B.ED	Bhatia
7	BHONG VAIBHAV ARUN	B.ED	Bhong
8	BOTRE SHRAWANI PARAG	B.ED	Bhatia
9	CHAUDHARI AMRUTA ABASAHEB	B.ED	A
10	CHAUDHARI CHAITALI DHIRAJ	B.ED	Chud
11	CHAVAN AVINASH SUBHASH	B.ED	Chavan. A. S
12	CHAWDHARY SHRUTI	B.ED	Chawdhary
13	D'SOUZA LUIZA LEON	B.ED	Duf
14	D'SOUZA SANDRA	B.ED	Sandra
15	DESHPANDE SWAPNA SANDEEP	B.ED	Swapna
16	DEY DIPANWITA SUJIT	B.ED	D
17	DIWANE SHILPA BHALCHANDRA	B.ED	D
18	DSOUZA ESCOLANS ANTHONY	B.ED	D. Souza
19	GADE MONALIKA BABAN	B.ED	Gade
20	GADE SLESHMA BABAN	B.ED	Gade
21	GANESH MAHESH	B.ED	Ganesh
22	GAWALI BALASAHEB RANGANATH	B.ED	Gawali
23	BAGWAN MUDDASSARNAZAR IMTIYAJ	M.ED	B
24	BORKAR SANJAY SHIVAJI	M.ED	Borkar
25	CHORGE MONIKA BALIRAM	M.ED	Chorge
26	DAS BAISAKHI NEMIA	M.ED	D
27	DODAKE PRACHI ARUN	M.ED	Prachi
28	FIGREDO VELEGRIN PAUL	M.ED	Figredo
29	GILBILE SONALI SURESH	M.ED	G
30	HAMSAY SALIM .	M.ED	H

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Course Coordinator & Examiner
 Mr. Sathe H.D

Nav Sahyadri Charitable Trust's
College of Education B.Ed/M.Ed., Chakan
Communication Skills 2018-19
Report of Short Term Course

Name of the Course: - A Certificate Course in Communication Skills

- ❖ Name of the course Coordinator & Resource Person :- Mr.Sathe H.D
- ❖ List of Trainer / Faculty with Experience: 01 Faculty Exp. -02Years
- ❖ No of Students Enrolled: - 35
- ❖ No of Students Successfully Completed the course:-30
- ❖ Course Duration: - 30 hours

Brief overview of the course:-

In the academic year 2018-19 has started the short term course in Communication Skills The objective of the course is to develop student's communication skills in English.

Training Methods Used:-

Sr. No	Teaching / Training Methods Used	% Syllabus Covered
1	Lecture & Practical	100%

Evaluation Methods:-

Sr. No	Evaluation Methods Used	Marks
1	Practical	50
2.	Written Test	50

Outcome: - Students can talk in English and can write grammatically correct


Coordinator
PRINCIPAL
 Mr.Sathe H.D
 NSCT'S College of Education
 Chakan, Tai-Khed, Dist-Pune

1


Nav Sahyadri Charitable Trust's
College of Education B.Ed/M.Ed., Chakan
Communication Skills

Result Sheet

Date: - 29/09/2018

Sr.No	Student's Name	Class	Grade
1	AHIR AVANTIKA KANAIYALAL	B.ED	B+
2	ANANTHARAMAN RAKSHANA	B.ED	B
3	ANTHONY MONICA SUSAIRAJ	B.ED	A+
4	BEDKE SHRADDHA MANOJ	B.ED	A
5	BELHEKAR SNEHAL BALKRISHNA	B.ED	B
6	BHATIA HARSHA UMESH	B.ED	B
7	BHONG VAIBHAV ARUN	B.ED	A
8	BOTRE SHRAWANI PARAG	B.ED	A
9	CHAUDHARI AMRUTA ABASAHEB	B.ED	A
10	CHAUDHARI CHAITALI DHIRAJ	B.ED	B
11	CHAVAN AVINASH SUBHASH	B.ED	A
12	CHAWDHARY SHRUTI	B.ED	A+
13	D'SOUZA LUIZA LEON	B.ED	B
14	D'SOUZA SANDRA	B.ED	B+
15	DESHPANDE SWAPNA SANDEEP	B.ED	B
16	DEY DIPANWITA SUJIT	B.ED	A
17	DIWANE SHILPA BHALCHANDRA	B.ED	A
18	DSOUZA ESCOLANS ANTHONY	B.ED	B
19	GADE MONALIKA BABAN	B.ED	B+
20	GADE SLESHMA BABAN	B.ED	A
21	GANESH MAHESH	B.ED	A
22	GAWALI BALASAHEB RANGANATH	B.ED	A
23	BAGWAN MUDDASSARNAZAR IMTIYAJ	M.ED	B
24	BORKAR SANJAY SHIVAJI	M.ED	A
25	CHORGE MONIKA BALIRAM	M.ED	A+
26	DAS BAISAKHI NEMIA	M.ED	B
27	DODAKE PRACHI ARUN	M.ED	B
28	FIGREDO VELEGRIN PAUL	M.ED	B
29	GILBILE SONALI SURESH	M.ED	A
30	HAMSAY SALIM .	M.ED	B


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Course Coordinator
Mr. Sathe H.D

नवसहयाद्रीचॅरीटेबल ट्रस्टचे
 अध्यापक महाविद्यालय (एम. एड.), चाकण
 ता. खेड, जि. पुणे 410501
 शैक्षणिक वर्ष 2019-20
विद्यार्थी सूचना

दिनांक : २९.१२.२०१९

विषय : बी. एड. एम. एड. **Presentation Skills** च्या प्रमाणपत्र कोर्सबाबत... .

तपशिल : बी. एड. एम. एड. च्या सर्व विद्यार्थ्यांना सूचित करण्यात येते की, **Presentation Skills** या विषयाचे तास दर शनिवारी वेळापत्रकानुसार सकाळी १०.१५ ते १२.१५ या कालावधीमध्ये होणार आहे. याची सर्व विद्यार्थ्यांनी नोंद घेण्यात यावी.

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Presentation Skill : Planning

DAY/DATE	TOPIC	SUB- TOPICS	DURATION
05/01/2020	Setting the Goals	This week is about setting proper goals for a presentation. Most people don't set any proper goals when preparing for a presentation.	4 hours
09/01/2020	Sustaining interest	This week is about the story telling and how to apply it to your presentation content. What a story is in a nutshell. Why stories are the best form of conveying information. How to create a conflict.	4 hours
11/01/2020	Providing Evidence	This week is about evidence. If you have no evidence supporting your problem & solution that means you have nothing to talk about. We are going to talk about stories as arguments and how to make engaging arguments using statistics and logical reasoning.	4 hours
20 to 22/01/2020	Activity No.1: Speech writing & Presentation		
15/01/2020	Preparation	This week is about preparation. Preparation is the key to dealing with anxiety and fear, various technical, semi technical faults and live mistakes.	4 hours
18/01/2020	Voice & Contact	This week is about key principles of delivery: how to spread attention between audience, yourself and material, how to visualize and feel in order to appear more passionate, how to do semi- warm-ups and how to speak with an audience. Connection with the audience is the most important part of the delivery. No connection- you are talking to abyss, your message is lost.	4 hours
24 to 26/01/2020	Activity 2: Street play & Presentation		
17/01/2020	The language of the presentation	This week is about language you speak or write slides with. Concrete vs abstract words. Common everyday words vs long sentences. One mistake often made to speak as you write.	4 hours
19/01/2020	Designing Presentation Slides	This week is about key principles of slide design. Non designers usually can't tell a good slide from a mediocre one. If they could we have so many bad slides all around the key principle of slide design.	4 hours
28 to 30/01/2020	Activity 2: Lesson one for B.Ed syllabus with Slide show & Presentation		

**Navsahyadri Charitable Trust's
College of Education (M.Ed.), Chakan**

Presentation Skills

Co-ordinator : Mr. Dudhawade D .R

Distribution of Course

बी.एड एम.एड.विद्यार्थ्यांसाठी आमच्या अध्यापक महाविद्यालयाने **Presentation Skills** या कोर्सची निवड केली आहे .सदर कोर्स हा ५० गुणांचा आहे . या ५० गुणांची विभागणी पुढील प्रमाणे करण्यात आलेली आहे .

Sr.No.	Activates	Marks
1.	Practical Work	20
2.	Speechwriting & Presentation	10
3.	Street Play& Presentation	10
4.	Lesson one for M.Ed. 3 rd Semester syllabus with Slide Show & presentation	10
	Total	50


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Year- 2019-20

Presentation Skills : Activity Report

Activity No 01 :- Speechwriting & Presentation

महाविद्यालयाने बी.एड एम.एड. **Presentation Skills** या प्रमाणपत्र कोर्स मध्ये सादरीकरण कौशल्य घेतले आहे. यामध्ये **Activity No 01** साठी **Speechwriting & Presentation** ची निवड केली आहे. यामध्ये विद्यार्थ्यांना त्यांच्या आवडीचा व पसंतीचा एक घटक निवडायचा आहे. हा घटक शक्यताे चालू परस्थिती किंवा समस्या यावर आधारित असावा अशा सूचना देण्यात आल्या. तसेच काही अडचणी आल्यास विषय शिक्षकाची मदत व मार्गदर्शन घेण्यात आले. प्रामुख्याने घटक हे चालू घडामोडी, शिक्षणव्यवस्था, शिक्षण व्यवस्थेतील नवीन बदल, जनजागृती यावर आधारित असावेत अशा सूचना विद्यार्थ्यांना देण्यात आल्या.

सदर **Activity** ही दिनांक 20 to 22 .01.2020 या दरम्यान घेण्यात आली. यामध्ये १५ विद्यार्थी असलेला असे तीन गट करण्यात आले. तसेच प्रत्येक गटाला दोन निरीक्षक नेमण्यात आले त्यांनी खालील निरीक्षण सूचीच्या आधारे निरीक्षण करून गुणदान केले.

Evaluation Criteria

Sr.No.	Category	Marks	Obtained Marks
1.	Impact (Educate, Motivate, Entertain, Audience)	02	
2.	Opening (Approach, Support, Clarity, Clear Intent)	01	
3.	Structure (Logical, Support, Examples, Birding)	02	
4.	Closing (Concise, Summary, Memorable)	01	
5.	Technique (Enthusiasm, Humor, Visual Aids, Staging)	01	
6.	Physical (Posture, Gestures, Hands, Eyes)	01	
7.	Voice (Volume, Pace, Pitch, Pauses)	01	
8.	Words (Articulation, Grammar, Rhetorical, Devices)	01	
Total Marks		10	

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Presentation Skills : Activity Report

Activity No 02 :- Street Play& Presentation

महाविद्यालयाने बी.एड एम.एड. **Presentation Skills** या प्रमाणपत्र कोर्स मध्ये सादरीकरण कौशल्य घेतले आहे. यामध्ये **Activity No 02** साठी **Street play & Presentation** ची निवड केली आहे. यामध्ये विद्यार्थ्यांना त्यांच्या आवडीचा व पसंतीचा एक घटक निवडायचा आहे. हा घटक शक्यता चालू परस्थिती किंवा समस्या यावर आधारित असावा अशा सूचना देण्यात आल्या. तसेच काही अडचणी आल्यास विषय शिक्षकाची मदत व मार्गदर्शन घेण्यात आले. प्रामुख्याने घटक हे चालू घडामोडी, शिक्षणव्यवस्था, शिक्षण व्यवस्थेतील नवीन बदल, जनजागृती यावर आधारित असावेत अशा सूचना विद्यार्थ्यांना देण्यात आल्या.

सदर **Activity** ही दिनांक 24 to 26 .01.2020 या दरम्यान घेण्यात आली. यामध्ये १५ विद्यार्थी असलेला असे तीन गट करण्यात आले. तसेच प्रत्येक गटाला दोन निरीक्षक नेमण्यात आले त्यांनी खालील निरीक्षण सूचीच्या आधारे निरीक्षण करून गुणदान केले.

Evaluation Criteria

Sr.No.	Category	Marks	Obtained Marks	
			Observer 1	Observer 2
1.	Eye Contact	01		
2.	Vocal Expression	01		
3.	Facial Expression	01		
4.	Gestures	01		
5.	Fluency	02		
6.	Coherence	01		
7.	Imagery	01		
8.	Overall Impact	02		
Total Marks		10		


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Presentation Skills : Activity Report

Activity No 03 :- Lesson one for B.Ed/ M.Ed. syllabus with Slide show & presentation

महाविद्यालयाने एम. ए. सादरीकरण कौशल्य घेतले आहे. यामध्ये **Activity No 03** साठी **Lesson one for B.Ed/M.Ed. syllabus with Slide show & presentation** ची निवड केली आहे. यामध्ये विद्यार्थ्यांना त्यांच्या एम.एड. अभ्यासक्रमातील एका विषयामधील एका घटकाची निवड करण्यास सांगितले व त्यानुसार एक लेसन प्लॅन तयार करून संबंधित विषयाच्या शिक्षकाकडून तपासून त्याचे सादरीकरण करण्याचे मार्गदर्शन घेण्यात आले.

सदर **Activity** ही दिनांक २८ ते ३० ०१.२०२० या दरम्यान घेण्यात आली. यामध्ये १५ विद्यार्थी असलेला असे तीन गट करण्यात आले. विषय शिक्षकानुसार त्याचे सादरीकरण करण्यात आले.


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Nav Sahyadri Charitable Trust's
College of Education B.Ed/M.Ed., Chakan
Presentation Skills 2019-20

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Enrollment List

Date: - 29/12/2019

Sr. No	Name of the student	Class
1	AGARWAL POOJA VIKAS	B.Ed
2	AMLANI AFRIN AIYAZ	B.Ed
3	ANUPAM BENNY SMART . .	B.Ed
4	APTE PAROMITA ABHIJIT	B.Ed
5	AWALEKAR PRIYANKA SHASHIKANT	B.Ed
6	BAGUL NUTAN NARAYAN	B.Ed
7	BHAGCHANDANI DIYA NILESH	B.Ed
8	BHARGAVA SWATI .	B.Ed
9	BORHADE MONALI ROHIDAS	B.Ed
10	CHAUDHARY KHUSHI .	B.Ed
11	CHAWAN SHILPA GANESH	B.Ed
12	DABHOLE SWEETY ASHOK	B.Ed
13	DANIEL BENITA PHILIMONE	B.Ed
14	DAPHAL SARIKA MACCHINDRA	B.Ed
15	DATE ADITI AMIT	B.Ed
16	DENNIS ALYSAUN .	B.Ed
17	DEOKAR SHUBHANGI JALINDAR	B.Ed
18	DESHPANDE SHACHEE PRASAD	B.Ed
19	DHADGE NILAM AMRUT	B.Ed
20	DHANARAJELLU MITHUN SHASHIKANT	B.Ed
21	DIXIT PRAKHAR PRABHAT KUMAR	B.Ed
22	DONGARE PRIYANKA KISAN	B.Ed
23	DUMBRE SARIKA BHIMAJI	B.Ed
24	GAIKWAD ASHWINI VITTHAL	B.Ed
25	GAIKWAD JYOTI SUJIT	B.Ed
26	GAIKWAD SUJIT SURESH	M.Ed
27	GAIKWAD SUSHIL SURESH	M.Ed
28	GAIKWAD TRUPTI RAFAEL	M.Ed
29	GAME KAVITA YASHWANT	M.Ed
30	GANGANI ZARAMINE KHALIL	M.Ed
31	DIVYA WAGH	M.Ed
32	DIXIT ANJALI SUDHAKAR	M.Ed
33	DUMBARE SHOBHA CHANDRASHEKHAR	M.Ed
34	GAWADE SANTOSH BABAN	M.Ed
35	GODAMBE VIJETA SUDHIR	M.Ed
36	KAD PRIYANKA NITIN	M.Ed
37	KAMBLE LEKHA KAMALAKAR	M.Ed
38	KANADE SONAL BALASAHEB	M.Ed
39	KAWADE SUPRIYA DINESH	M.Ed
40	KHATAVKAR SHAILAJA RAJENDRA	M.Ed
41	KODRE DEEPALI AVINASH	M.Ed
42	MENDIS LAVINA LUIS	M.Ed
43	PRIYA SANJU	M.Ed
44	RADHIKA SINGH	M.Ed
45	SUNITA	M.Ed


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Nav Sahyadri Charitable Trust's
College of Education B.Ed/M.Ed., Chakan
Presentation Skills 2019-20

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Attendance Sheet

Date: - 29/12/2019

Sr. No	Name of the student	Class	Sign
1	AGARWAL POOJA VIKAS	B.Ed	A
2	AMLANI AFRIN AIYAZ	B.Ed	Amblani
3	ANUPAM BENNY SMART . .	B.Ed	Anupam
4	APTE PAROMITA ABHIJIT	B.Ed	APTE
5	AWALEKAR PRIYANKA SHASHIKANT	B.Ed	Awalekar
6	BAGUL NUTAN NARAYAN	B.Ed	Bagul. Nutan
7	BHAGCHANDANI DIYA NILESH	B.Ed	Dr. B. N.
8	BHARGAVA SWATI .	B.Ed	Chandani
9	BORHADE MONALI ROHIDAS	B.Ed	m. Borha
10	CHAUDHARY KHUSHI .	B.Ed	K. Chaudhary
11	CHAWAN SHILPA GANESH	B.Ed	C
12	DABHOLE SWEETY ASHOK	B.Ed	Dabhale
13	DANIEL BENITA PHILIMONE	B.Ed	D. Benita
14	DAPHAL SARIKA MACCHINDRA	B.Ed	Daphal. S.
15	DATE ADITI AMIT	B.Ed	Date Aditi
16	DENNIS ALYSAUN .	B.Ed	Dennis
17	DEOKAR SHUBHANGI JALINDAR	B.Ed	Deokar
18	DESHPANDE SHACHEE PRASAD	B.Ed	Deshpande
19	DHADGE NILAM AMRUT	B.Ed	D. Nilam
20	DHANARAJELLU MITHUN SHASHIKANT	B.Ed	Dhanarajellu
21	DIXIT PRAKHAR PRABHAT KUMAR	B.Ed	Dixit
22	DONGARE PRIYANKA KISAN	B.Ed	Dongare
23	DUMBRE SARIKA BHIMAJI	B.Ed	Dumbre
24	GAIKWAD ASHWINI VITTHAL	B.Ed	A. Gaike
25	GAIKWAD JYOTI SUJIT	B.Ed	Jyoti
26	GAIKWAD SUJIT SURESH	M.Ed	Sujit
27	GAIKWAD SUSHIL SURESH	M.Ed	Gaike
28	GAIKWAD TRUPTI RAFAEL	M.Ed	Trupti
29	GAME KAVITA YASHWANT	M.Ed	Game
30	GANGANI ZARAMINE KHALIL	M.Ed	G. Zaramine
31	DIVYA WAGH	M.Ed	Divya
32	DIXIT ANJALI SUDHAKAR	M.Ed	Dixit
33	DUMBARE SHOBHA CHANDRASHEKHAR	M.Ed	Dumbare
34	GAWADE SANTOSH BABAN	M.Ed	Santosh
35	GODAMBE VIJETA SUDHIR	M.Ed	Godambe
36	KAD PRIYANKA NITIN	M.Ed	Kad
37	KAMBLE LEKHA KAMALAKAR	M.Ed	Kamble
38	KANADE SONAL BALASAHEB	M.Ed	Kanade
39	KAWADE SUPRIYA DINESH	M.Ed	K. Wad.
40	KHATAVKAR SHAILAJA RAJENDRA	M.Ed	K. Khata
41	KODRE DEEPALI AVINASH	M.Ed	Kodre
42	MENDIS LAVINA LUIS	M.Ed	Mendis
43	PRIYA SANJU	M.Ed	Priya
44	RADHIKA SINGH	M.Ed	Radhi
45	SUNITA	M.Ed	Sunita

u/s
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नवसहयाद्री चॅरीटेबल ट्रस्टचे
अध्यापक महाविद्यालय (बी.एड.), चाकण

ता.खेड, जि.पुणे ४१०५०१

शैक्षणिक वर्ष २०२०-२०२१

विद्यार्थी सूचना

दिनांक : ०१.०४.२०२१

विषय : बी.एड. **Presentation Skills** च्या प्रमाणपत्र कोर्स बाबत

तपशिल : बी.एड. च्या सर्व वर्षाच्या विद्यार्थ्यांना सूचित करण्यात येते की, **Presentation Skills** या प्रमाणपत्र विषयाचे तास दर शनिवारी वेळापत्रकानुसार सकाळी १०.१५ ते १२.१५ या कालावधीमध्ये होणार आहे. याची सर्व विद्यार्थ्यांनी नोंद घेण्यात यावी.

सही

विभाग प्रमुख

प्राचार्य


Principal
NSCT College of Education
Chakan Tal.Khed,Dist.Pune

Presentation Skills

DAY/DATE	TOPIC	SUB- TOPICS	DURATION
04/04/2021	Setting the goals	This week is about setting proper goals for a presentation. Most people don't set any proper goals when preparing for a presentation. That's an error we are going to fix this week.	4 hours
08/04/2021	Sustaining interest	This week is about the storytelling and how to apply it to your presentation content. What a story is in a nutshell. Why stories are the best form of conveying information. How to create a conflict. How to sustain interest of the audience during your middle part of the presentation.	4 hours
15/04/2021	Providing evidence	This week is about evidence. If you have no evidence supporting your Problem and Solution — that means you have nothing to talk about. We are going to talk about stories as arguments and how to make engaging arguments using statistics (numbers are not boring!) and logical reasoning. Using a proper valid evidence gives you confidence and makes your script convincing.	4 hours
20 to 22/04/2021	Activity No 01 : Speechwriting & presentation		
05/04/2021	Preparation	This week is about preparation. Preparation is the key to dealing with anxiety and fear, various technical, semi-technical faults and live mistakes. We will cover the proper ways to rehearse, ways to deal with faults and mistakes.	4 hours
12/04/2021	Voice & Contact	This week is about key principles of delivery: how to spread attention between audience, yourself and material, how to visualize and feel in order to appear more passionate, how to do semi-warm-ups (if only needed) and how to speak with an audience. Connection with the audience is the most important part of the delivery. No connection — you are talking to abyss, your message is lost. But there is no single ultimate indicator whether you have the connection or not. It is more like a cloud of small nonverbal and verbal signs: faces, gestures, smart phones, questions and so on.	4 hours
24 to 26/04/2021	Activity No 02 : Street Plays & Presentation		
05/04/2021	The language of the presentation	This week is about language you speak or write slides with. Concrete vs abstract words. Common everyday words vs jargon. Active voice vs passive voice. Short sentences vs long sentences. One mistake often made — to speak as you write. Such approach leads to vague, long and unclear messages. We are going to fix this.	4 hours
12/04/2021	Designing Presentation Slides	This week is about key principles of slide design. Non-designers usually can't tell a good slide from a mediocre one. If they could we wouldn't have had so many bad slides all around us. So this week we are going to fix this by learning the key principles of slide design.	4 hours
28 to 31/04/2021	Activity No 02 : Lesson one for B.Ed. syllabus with Slide show & presentation		

Navsahyadri Charitable Trust's
College of Education (B.Ed.), Chakan
Year 2020-21


Presentation Skills

Co-ordinator Name : Mr.Dudhawade D R

Distribution of Course

कोर्स साठी आमच्या अध्यापक महाविद्यालयाने **Presentation Skills** या कोर्सची निवड केली आहे . सदर कोर्स हा ५० गुणांचा आहे . या ५० गुणांची विभागणी पुढील प्रमाणे करण्यात आलेली आहे .

Sr.No.	Activates	Marks
1.	Practical Work	20
2.	Speechwriting & Presentation	10
3.	Story Writing & Presentation	10
4.	Lesson one for M.Ed. 3 rd Semester syllabus with Slide Show & presentation	10
	Total	50


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NSCT College of Education
Chakan, Tal.Khed, Dist.Pune

Navsahyadri Charitable Trust's
College of Education (B.Ed.), Chakan
Year 2020-21

Presentation Skills : Activity Report


Activity No 01 :- Speechwriting & Presentation

महाविद्यालयाने वी.एड. या प्रमाणपत्र कोर्स मध्ये सादरीकरण कौशल्य घेतले आहे. यामध्ये **Activity No 01** साठी **Speechwriting & Presentation** ची निवड केली आहे. यामध्ये विद्यार्थ्यांना त्यांच्या आवडीचा व पसंतीचा एक घटक निवडायचा आहे. हा घटक शक्यतो चालू परस्थिती किंवा समस्या यावर आधारित असावा अशा सूचना देण्यात आल्या. तसेच काही अडचणी आल्यास विषयशिक्षकाची मदत व मार्गदर्शन घेण्यात आले. प्रामुख्याने घटक हे चालू घडामोडी, शिक्षण व्यवस्था, शिक्षण व्यवस्थेतील नवीन बदल, जनजागृती यावर आधारित असावेत अशा सूचना विद्यार्थ्यांना देण्यात आल्या.

सदर **Activity** ही दिनांक २० ते २२ .०४.२०२१ या दरम्यान घेण्यात आली. यामध्ये ९ विद्यार्थी असलेला असे तीन गट करण्यात आले. तसेच प्रत्येक गटाला दोन निरीक्षक नेमण्यात आले त्यांनी खालील निरीक्षण सूचीच्या आधारे निरीक्षण करून गुणदान केले.

Evaluation Criteria

Sr.No.	Category	Marks	Obtained Marks
1.	Impact (Educate, Motivate, Entertain, Audience)	02	
2.	Opening (Approach, Support, Clarity, Clear Intent)	01	
3.	Structure (Logical, Support, Examples, Birding)	02	
4.	Closing (Concise, Summary, Memorable)	01	
5.	Technique (Enthusiasm, Humor, Visual Aids, Staging)	01	
6.	Physical (Posture, Gestures, Hands, Eyes)	01	
7.	Voice (Volume, Pace, Pitch, Pauses)	01	
8.	Words (Articulation, Grammar, Rhetorical, Devices)	01	
Total Marks		10	


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Activity No 02 :- Story Writing & Presentation

महाविद्यालयाने बी.एड. मध्ये सादरीकरण कौशल्य घेतले आहे. यामध्ये **Activity No 02** साठी **Story Writing & Presentation** ची निवड केली आहे. यामध्ये विद्यार्थ्यांना त्यांच्या आवडीची व पसंतीची एका गोष्टीची निवड करण्यास सांगितले. तसेच काही अडचणी आल्यास विषयशिक्षकाची मदत व मार्गदर्शन घेण्यात आले. प्रामुख्याने गोष्ट ही समाजप्रबोधनावर आधारित असावी अशा सूचना विद्यार्थ्यांना देण्यात आल्या.

सदर **Activity** ही दिनांक २४ ते २६ ०४.२०२१ या दरम्यान घेण्यात आली. यामध्ये ९ विद्यार्थी असलेला असे तीन गट करण्यात आले. तसेच प्रत्येक गटाला दोन निरीक्षक नेमण्यात आले त्यांनी खालील निरीक्षण सूचीच्या आधारे निरीक्षण करून गुणदान केले.

Evaluation Criteria

Sr. No.	Category	Marks	Obtained Marks	
			Observer 1	Observer 2
1.	Eye Contact	01		
2.	Vocal Expression	01		
3.	Facial Expression	01		
4.	Gestures	01		
5.	Fluency	02		
6.	Coherence	01		
7.	Imagery	01		
8.	Overall Impact	02		
Total Marks		10		

Activity No 03 :- Lesson one for B.Ed. syllabus with Slide show & presentation

महाविद्यालयाने सादरीकरण कौशल्य घेतले आहे. यामध्ये **Activity No 03** साठी **S Lesson one for B.Ed. syllabus with Slide show & presentation** ची निवड केली आहे. यामध्ये विद्यार्थ्यांना त्यांच्या एम.एड. अभ्यासक्रमातील एका विषयामधील एका घटकाची निवड करण्यास सांगितले व त्यानुसार एक लेसन प्लॅन तयार करून संबंधित विषयाच्या शिक्षकाकडून तपासून त्याचे सादरीकरण करण्याचे मार्गदर्शन घेण्यात आले.

सदर **Activity** ही दिनांक २८ ते ३०.०४.२०२१ या दरम्यान घेण्यात आली. यामध्ये ९ विद्यार्थी असलेला असे तीन गट करण्यात आले. विषय शिक्षकानुसार त्याचे सादरीकरण करण्यात आले.



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Chakan Tal. Khed, Dist. Pune



Nav-Sahyadri Charitable Trust's

COLLEGE OF EDUCATION, CHAKAN

Tal-Khed, Dist-Pune

In association with BCUD, UNIVERSITY OF PUNE

At Post.-Chakan, Tal-Khed, Dist.-Pune.



* Certificate *

This is certify that Shri/Smt.....

From.....

Have successfully completed Certificate course in **Presentation skill**

In the Academic Year2020-21.....

Co-Coordinator

Principal
NSCT's College of Education, Chakan.

Joint Secretary

Nav Sahyadri Charitable Trust

Nav Sahyadri Charitable Trust's
College of Education B.Ed/M.Ed., Chakan
Presentation Skills

Enrollment List 2020-21

Date:-01/04/2021

Sr. No	Name of the student	Class
1	ADBE SUCHITA LAXMIKANT	B.Ed
2	BALI SUPRIYA SATISH	B.Ed
3	BALI GORIWALE ARUNDHATI RAHUL	B.Ed
4	BARETTO SKYLET FRANCIS	B.Ed
5	BARREN ADRIANA ANN	B.Ed
6	BELL RHITU ROHIT	B.Ed
7	BHALERAU NEHA MARTIN	B.Ed
8	BHUJBAL MOHINI M.	B.Ed
9	BORDE SARITA SUDHIR	B.Ed
10	CHAVAN SHUBHANGI SHIVAJI	B.Ed
11	CHAVARE ANITA DATTATRAYA	B.Ed
12	DAMBALE TRUPPTI ARUN	B.Ed
13	DANLA LILLIAN .	B.Ed
14	DATYE PRAJAKTA JAYDEEP	B.Ed
15	DEY NAMRATA .	B.Ed
16	DOLE BHAGYASHRI MADHUKAR	B.Ed
17	DSOUZA MELBA .	B.Ed
18	GAIKWAD SHEKINAH SANJAY	B.Ed
19	GANDEKAR SUVARNA SHIVAJI	B.Ed
20	GARADE MONALI SHAHAJI	B.Ed
21	GHADGE ROSHNI SUNIL	B.Ed
22	GHEWADE JAYASHRI SUDAM	B.Ed
23	GONMEI JOSEPH .	B.Ed
24	GONSALVES PAM DENZIL	B.Ed
25	GOTTING YVONNE CHRISTOPHER	B.Ed
26	AAKANKSHA SOLOMON	M.Ed
27	ANAMIKA SINGH	M.Ed
28	ANDURLEKAR TANUJA VIJAY	M.Ed
29	ANDURLEKAR VIJAY KRISHNA	M.Ed
30	BALLAL PADMASHREE AJAY	M.Ed
31	BANDAWANE SEEMA SAKHARAM	M.Ed
32	DAUNDKAR VARSHA RAMDAS	M.Ed
33	DHIVAR JYOTI SURESH	M.Ed
34	GAUNKER SOULAKSHI SANTOSH	M.Ed
35	HINGE NISHA PRASHANT	M.Ed

Coordinator

नवसहयाद्रीचॅरीटेबल ट्रस्टचे
अध्यापक महाविद्यालय (बी.एड.एम.एड.), चाकण
ता.खेड, जि.पुणे 410501
शैक्षणिक वर्ष 2020-21
विद्यार्थी सूचना

दिनांक : 10.07.2021

विषय : बी.एड.एम.एड. Mask Making online कोर्सबाबत... .

तपशिल : बी.एड.एम.एड. च्या सर्व विद्यार्थ्यांना सूचित करण्यात येते की, आपल्या महाविद्यालयामध्ये कोरोना प्रतिबंध Mask Making या विषयावर online मार्गदर्शन होणार आहे. तरी सर्व विद्यार्थ्यांनी महाविद्यालयात उपस्थित रहावे ही विनंती.


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नवसहयाद्रीचॅरीटेबल ट्रस्टचे
 अध्यापक महाविद्यालय (बी.एड.एम.एड.), चाकण
 ता.खेड, जि.पुणे 410501
 शैक्षणिक वर्ष 2020-21

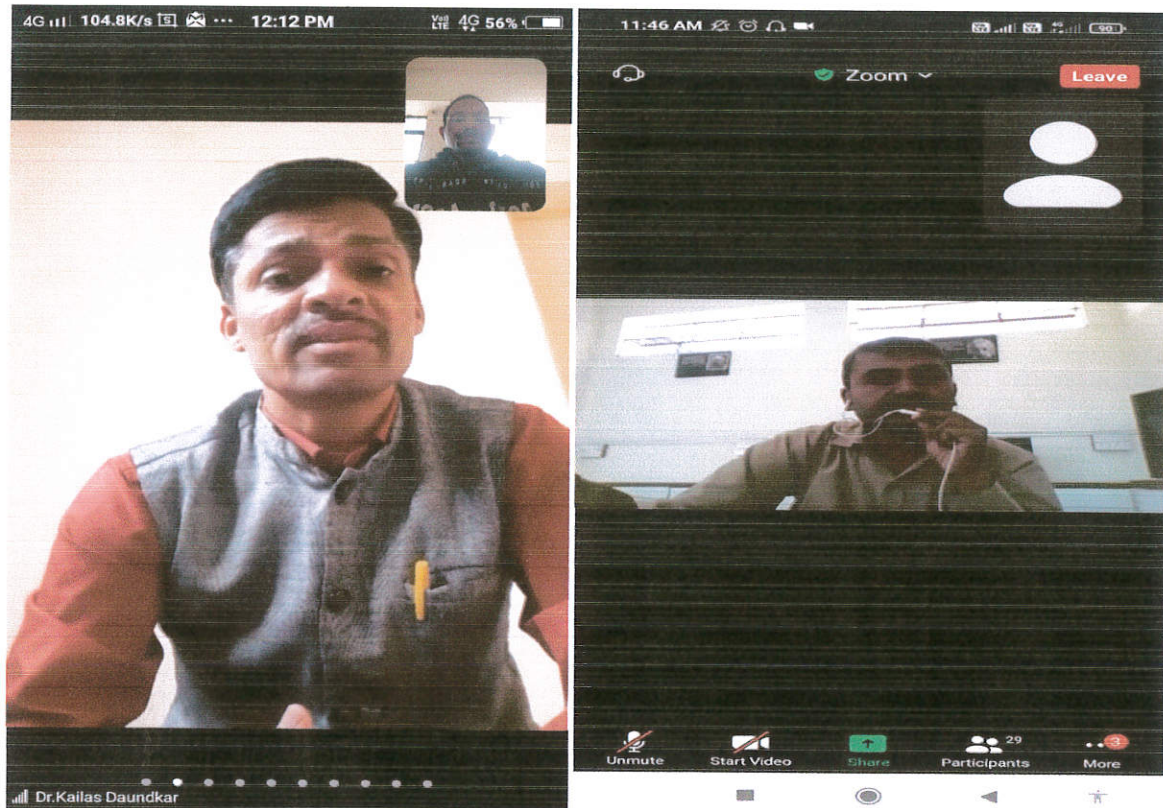
अहवाल लेखन

दिनांक : 10.07.2021

आपल्या महाविद्यालयामध्ये Mask Making या कोर्सबाबत online seminar दिनांक 10.07.2021 घेण्यात आला. तरी या कार्यक्रमासाठी मार्गदर्शन करण्यासाठी मंचर कॉलेजचे प्राचार्य डॉ. कैलास दोंडकर सर यांनी सकाळी ११.३० वाजता **Mask Making** या विषयावर online seminar घेण्यात आले. प्रास्ताविक प्रा. महाले सर यांनी केले. या सेमिनार साठी महाविद्यालयातील प्राचार्य प्रा. दुधावडे सर तसेच सर्व शिक्षक स्टाफ व बी.एड प्रथम व द्वितीय वर्षाचे सर्व विद्यार्थी उपस्थित होते. कार्यक्रमाचे आभार प्रा. चंदनशिवे सरांनी केले.

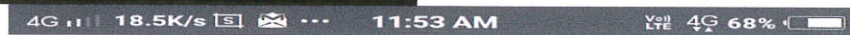
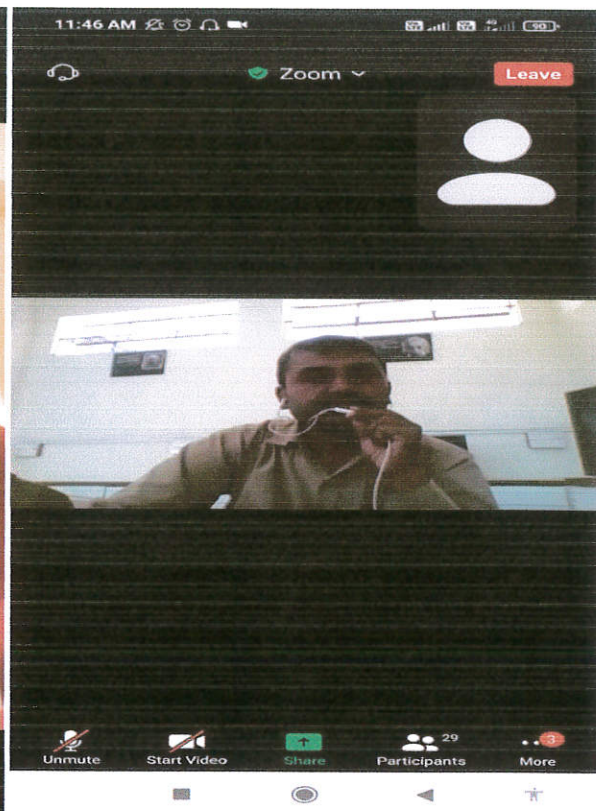
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209 – Understanding of Self Mental Health, Life Skill



Close Participants (34)		
	Jayashri Ghewade(Daundkar)	
	KIRAN RAUT	
	Mohini bhujbal bankar	
	Monali Garade	
	Monika Naik	
	Namrata Thakur	
	Nayana Gunjal	
	Pranali Tapkir	
	Pratiksha Thakur	
	Priyanka N.	
Invite		


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Close

Participants (34)

	Jayashri Ghewade(Daundkar)		
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	Pratiksha Thakur		
	Priyanka N.		

Invite

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अध्यापक महाविद्यालय (एम. एड.), चाकण
ता. खेड, जि. पुणे 410501
शैक्षणिक वर्ष 2021-22

विद्यार्थी सूचना

दिनांक : 02.03.2022

विषय : बी. एड. एम. एड. **Presentation Skills** च्या प्रमाणपत्र कोर्सबाबत...

तपशिल : बी. एड. एम. एड. च्या सर्व विद्यार्थ्यांना सूचित करण्यात येते की,
Presentation Skills या विषयाचे तास दर शनिवारी वेळापत्रकानुसार सकाळी
१०.१५ ते १२.१५ या कालावधीमध्ये होणार आहे. याची सर्व विद्यार्थ्यांनी नोंद घेण्यात
यावी.


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**Navsahyadri Charitable Trust's
College of Education (M.Ed.), Chakan**

Presentation Skills

Co-ordinator :Mr.Dudhawade D .R

Distribution of Course

बी.एड एम.एड.विध्यार्थ्यासाठी आमच्या अध्यापक महाविद्यालयाने **Presentation Skills** या कोर्सची निवड केली आहे .सदर कोर्स हा ५० गुणांचा आहे . या ५० गुणांची विभागणी पुढील प्रमाणे करण्यात आलेली आहे .

Sr.No.	Activates	Marks
1.	Practical Work	20
2.	Speechwriting & Presentation	10
3.	Street Play& Presentation	10
4.	Lesson one for M.Ed. 3 rd Semester syllabus with Slide Show & presentation	10
	Total	50


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Presentation Skill : Planning

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DAY/DATE	TOPIC	SUB- TOPICS	DURATION
05/03/2022	Setting the Goals	This week is about setting proper goals for a presentation . Most people don't set any proper goals when preparing for a presentation	4 hours
09/03/2022	Sustaining interest	This week is about the story telling and how to apply it to your presentation content. What a story is in a nutshell. Why story are the best form of conveying information. How to create a conflict.	4 hours
11/03/2022	Providing Evidence	This week is about evidence If you have no evidence supporting your problem & solution that means you have nothing to talk about. We are going to talk about stories as arguments and how to make engaging arguments using statistics and local reasoning.	4 hours
20 to 22/03/2022	Activity No.1: Speech writing & Presentation		
15/03/2022	Preparation	This week is about preparation. Preparation is the key to dealing with anxiety and fear, various technical ,semi technical faults and live mistakes.	4 hours
18/03/2022	Voice & Contact	This week is about key principles of delivery how to spread attention between audience., yourself and material, how to visualize and feel in order to appear more passionate, how to do semi- warm – ups and how to speak with an audience. Connection with the audience is the most important part of the delivery. No connection- you are Talking to abyss, your message is lost.	4 hours
24 to 26/03/2022	Activity 2: Street play & Presentation		
17/03/2022	The language of the presentation	This week is about language you speak or write slides with. Concrete vs abstract words. Common everyday words was long sentences. One mistake often made to speak as you write.	4 hours
19/03/2022	Designing Presentation Slides	This week is about key principles of slide design. Non designers usually can't tell a good slide from a mediocre one. If they could we have so many bad slides all around the key principle of slide design.	4 hours
28 to 30/03/2022	Activity 2: Lesson one for B.Ed syllabus with Slide show & Presentation		



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Navsahyadri Charitable Trust`s
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Year- 2021-22

Presentation Skills : Activity Report


Activity No 01 :- Speechwriting & Presentation

महाविद्यालयाने बी.एड एम.एड. **Presentation Skills** या प्रमाणपत्र कोर्स मध्ये सादरीकरण कौशल्य घेतले आहे. यामध्ये **Activity No 01** साठी **Speechwriting & Presentation** ची निवड केली आहे. यामध्ये विद्यार्थ्यांना त्यांच्या आवडीचा व पसंतीचा एक घटक निवडायचा आहे. हा घटक शक्यताे चालू परस्थिती किंवा समस्या यावर आधारित असावा अशा सूचना देण्यात आल्या. तसेच काही अडचणी आल्यास विषय शिक्षकाची मदत व मार्गदर्शन घेण्यात आले. प्रामुख्याने घटक हे चालू घडामोडी, शिक्षणव्यवस्था, शिक्षण व्यवस्थेतील नवीन बदल, जनजागृती यावर आधारित असावेत अशा सूचना विद्यार्थ्यांना देण्यात आल्या.

सदर **Activity** ही दिनांक 20 to 22 .03.2022 या दरम्यान घेण्यात आली. यामध्ये १५ विद्यार्थी असलेला असे तीन गट करण्यात आले. तसेच प्रत्येक गटाला दोन निरीक्षक नेमण्यात आले त्यांनी खालील निरीक्षण सूचीच्या आधारे निरीक्षण करून गुणदान केले.

Evaluation Criteria

Sr.No.	Category	Marks	Obtained Marks
1.	Impact (Educate, Motivate, Entertain, Audience)	02	
2.	Opening (Approach, Support, Clarity, Clear Intent)	01	
3.	Structure (Logical, Support, Examples, Birding)	02	
4.	Closing (Concise, Summary, Memorable)	01	
5.	Technique (Enthusiasm, Humor, Visual Aids, Staging)	01	
6.	Physical (Posture, Gestures, Hands, Eyes)	01	
7.	Voice (Volume, Pace, Pitch, Pauses)	01	
8.	Words (Articulation, Grammar, Rhetorical, Devices)	01	
Total Marks		10	


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Navsahyadri Charitable Trust's
College of Education (M.Ed.), Chakan
Presentation Skills : Activity Report


Activity No 02 :- Street Play & Presentation

महाविद्यालयाने बी.एड.एम.एड. **Presentation Skills** या प्रमाणपत्र कोर्स मध्ये सादरीकरण कौशल्य घेतले आहे. यामध्ये **Activity No 02** साठी **Street play & Presentation** ची निवड केली आहे. यामध्ये विद्यार्थ्यांना त्यांच्या आवडीचा व पसंतीचा एक घटक निवडायचा आहे. हा घटक शक्यता चालू परस्थिती किंवा समस्या यावर आधारित असावा अशा सूचना देण्यात आल्या. तसेच काही अडचणी आल्यास विषय शिक्षकाची मदत व मार्गदर्शन घेण्यात आले. प्रामुख्याने घटक हे चालू घडामोडी, शिक्षणव्यवस्था, शिक्षण व्यवस्थेतील नवीन बदल, जनजागृती यावर आधारित असावेत अशा सूचना विद्यार्थ्यांना देण्यात आल्या.

सदर **Activity** ही दिनांक 24 to 26 .03.2022 या दरम्यान घेण्यात आली. यामध्ये १५ विद्यार्थी असलेला असे तीन गट करण्यात आले. तसेच प्रत्येक गटाला दोन निरीक्षक नेमण्यात आले त्यांनी खालील निरीक्षण सूचीच्या आधारे निरीक्षण करून गुणदान केले.

Evaluation Criteria

Sr.No.	Category	Marks	Obtained Marks	
			Observer 1	Observer 2
1.	Eye Contact	01		
2.	Vocal Expression	01		
3.	Facial Expression	01		
4.	Gestures	01		
5.	Fluency	02		
6.	Coherence	01		
7.	Imagery	01		
8.	Overall Impact	02		
Total Marks		10		


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**Navsahyadri Charitable Trust's
College of Education (B.Ed/M.Ed.), Chakan
Presentation Skills : Activity Report**

Activity No 03 :- Lesson one for B.Ed/ M.Ed. syllabus with Slide show & presentation

महाविद्यालयाने एम. ए. सादरीकरण कौशल्य घेतले आहे. यामध्ये **Activity No 03** साठी **Lesson one for B.Ed/M.Ed. syllabus with Slide show & presentation** ची निवड केली आहे. यामध्ये विद्यार्थ्यांना त्यांच्या एम.एड. अभ्यासक्रमातील एका विषयामधील एका घटकाची निवड करण्यास सांगितले व त्यानुसार एक लेसन प्लॅन तयार करून संबंधित विषयाच्या शिक्षकाकडून तपासून त्याचे सादरीकरण करण्याचे मार्गदर्शन घेण्यात आले.

सदर **Activity** ही दिनांक २८ ते ३० ०३.२०२२ या दरम्यान घेण्यात आली. यामध्ये १५ विद्यार्थी असलेला असे तीन गट करण्यात आले. विषय शिक्षकानुसार त्याचे सादरीकरण करण्यात आले.


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Enrollment List

Date: - 02/03/2022

Sr. No	Name of the student	Class
1	AMBEKAR MAYURI RAVINDRA	B.Ed
2	BACCHE SADHANA ULHAS	B.Ed
3	BAGUL MANISHA GOVINDA	B.Ed
4	BANGAR TUSHAR DEVRAM	B.Ed
5	BENDHARI RESHMA DATTATRAY	B.Ed
6	BEVAN JONATHAN MASCARENHAS	B.Ed
7	BHAIRASHETTY RENUKA SHRAVAN	B.Ed
8	BHAIRE SATINDAR BHIMRAO	B.Ed
9	BHAVE ANKITA ANANDA	B.Ed
10	BHUJBAL DIPALI ARUN	B.Ed
11	BHUJBAL PIYALI SWAPNIL	B.Ed
12	BORA SHEETAL CHAMPALAL	B.Ed
13	CARDOZA ANTHEA AMON	B.Ed
14	CHIDALE RASHMI SHRAVAN	B.Ed
15	DAWANGE JAYASHRI CHANGDEO	B.Ed
16	DESHMUKH PAYAL VIKAS	B.Ed
17	DESHPANDE MANSI AMOL	B.Ed
18	DHAMALE VINAYAK SHIVAJI	B.Ed
19	DHIWAR PRATIMA CHHAGAN	B.Ed
20	DHOMSE SUPRIYA PRABHAKAR	B.Ed
21	DHUMAL MADHURI KAILAS	B.Ed
22	DINDE SUJATA PRAKASH	B.Ed
23	DOKE VAISHALI NILESH	B.Ed
24	FIONA DINGER	B.Ed
25	GAIKWAD PRIYANKA RAVINDRA	B.Ed
26	AAKANKSHA SOLOMON	M.Ed
27	ANAMIKA SINGH	M.Ed
28	ANDURLEKAR TANUJA VIJAY	M.Ed
29	ANDURLEKAR VIJAY KRISHNA	M.Ed
30	BALLAL PADMASHREE AJAY	M.Ed
31	BANDAWANE SEEMA SAKHARAM	M.Ed
32	DAUNDKAR VARSHA RAMDAS	M.Ed
33	DHIVAR JYOTI SURESH	M.Ed
34	GAUNKER SOULAKSHI SANTOSH	M.Ed
35	HINGE NISHA PRASHANT	M.Ed
36	HINGE PRATIKSHA ANANTRAO	M.Ed
37	JADHAV LAHU KHANDU	M.Ed
38	JAGTAP NIKHIL GANESH	M.Ed
39	KAKDE ASHWINI AJAYKUMAR	M.Ed
40	KALE MANISHA SUHAS	M.Ed
41	KHANDAGALE JAGRUTI JAYCHAND	M.Ed
42	MENGANE TANUJA CHANDRABHAN	M.Ed
43	MITTAL ARUNA RAKESH	M.Ed
44	MOMIN GAUSIYA IMTIYAZ	M.Ed
45	MORE NEHA ANGAD	M.Ed


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Presentation Skills 2021-22

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Date: - 02/03/2022

Sr. No	Name of the student	Class	Sign
1	AMBEKAR MAYURI RAVINDRA	B.Ed	<i>Mayuri</i>
2	BACCHE SADHANA ULHAS	B.Ed	<i>Bacche</i>
3	BAGUL MANISHA GOVINDA	B.Ed	<i>manisha</i>
4	BANGAR TUSHAR DEVRAM	B.Ed	<i>Bhugme</i>
5	BENDHARI RESHMA DATTATRAY	B.Ed	<i>Reshma</i>
6	BEVAN JONATHAN MASCARENHAS	B.Ed	<i>Bevan</i>
7	BHAIRASHETTY RENUKA SHRAVAN	B.Ed	<i>BB</i>
8	BHAIRE SATINDAR BHIMRAO	B.Ed	<i>Bhaire</i>
9	BHAVE ANKITA ANANDA	B.Ed	<i>Bhave</i>
10	BHUJBAL DIPALI ARUN	B.Ed	<i>Bhujbal</i>
11	BHUJBAL PIYALI SWAPNIL	B.Ed	<i>Piyali</i>
12	BORA SHEETAL CHAMPALAL	B.Ed	<i>Sheetal</i>
13	CARDOZA ANTHEA AMON	B.Ed	<i>Cardoza</i>
14	CHIDALE RASHMI SHRAVAN	B.Ed	<i>Chidale</i>
15	DAWANGE JAYASHRI CHANGDEO	B.Ed	<i>Dawange</i>
16	DESHMUKH PAYAL VIKAS	B.Ed	<i>Deshmukh</i>
17	DESHPANDE MANSI AMOL	B.Ed	<i>Mansi</i>
18	DHMALE VINAYAK SHIVAJI	B.Ed	<i>Dhmale</i>
19	DHIWAR PRATIMA CHHAGAN	B.Ed	<i>Dhiwar</i>
20	DHOMSE SUPRIYA PRABHAKAR	B.Ed	<i>Dhomse</i>
21	DHUMAL MADHURI KAILAS	B.Ed	<i>Dhumal</i>
22	DINDE SUJATA PRAKASH	B.Ed	<i>Dinde</i>
23	DOKE VAISHALI NILESH	B.Ed	<i>Doke</i>
24	FIONA DINGER	B.Ed	<i>Fiona</i>
25	GAIKWAD PRIYANKA RAVINDRA	B.Ed	<i>Gaikwad</i>
26	AAKANKSHA SOLOMON	M.Ed	<i>Aakanksha</i>
27	ANAMIKA SINGH	M.Ed	<i>Anamika</i>
28	ANDURLEKAR TANUJA VIJAY	M.Ed	<i>Andurlekar</i>
29	ANDURLEKAR VIJAY KRISHNA	M.Ed	<i>Andurlekar</i>
30	BALLAL PADMASHREE AJAY	M.Ed	<i>Ballal</i>
31	BANDAWANE SEEMA SAKHARAM	M.Ed	<i>Bandawane</i>
32	DAUNDKAR VARSHA RAMDAS	M.Ed	<i>Daundkar</i>
33	DHIVAR JYOTI SURESH	M.Ed	<i>Dhivar</i>
34	GAUNKER SOULAKSHI SANTOSH	M.Ed	<i>Gaunker</i>
35	HINGE NISHA PRASHANT	M.Ed	<i>Hinge</i>
36	HINGE PRATIKSHA ANANTRAO	M.Ed	<i>Hinge</i>
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38	JAGTAP NIKHIL GANESH	M.Ed	<i>Jagtap</i>
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40	KALE MANISHA SUHAS	M.Ed	<i>Kale</i>
41	KHANDAGALE JAGRUTI JAYCHAND	M.Ed	<i>Khandagale</i>
42	MENGANE TANUJA CHANDRABHAN	M.Ed	<i>Mengane</i>
43	MITTAL ARUNA RAKESH	M.Ed	<i>Mittal</i>
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Nav Sahyadri Charitable Trust's
College of Education B.Ed/M.Ed., Chakan
2021-22

Notice

Date:- 12/07/2022

All the students of B.Ed /M.Ed here by informed that, the Basic computer Course conduct '**Certificate course in basic Skill in Computer**' from the month July. The lectures for these course will be conducted on Sundays and holidays. So, interested students may register their name to coordinator of the course.


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Coordinator

Nav Sahyadri Charitable Trust's
College of Education B.Ed/M.Ed., Chakan
Certificate course in basic Skill in Computer
2021-22

Date:- 12/07/2022

Notice

The students of B.Ed/M.Ed who have enrolled for the **'Certificate course in basic Skill in Computer'** hereby informed that the written and practical exam of the above course will be held on 15/08/2022 in Computer Lab Block No.06 at 4.00 pm. All the students should remain for the exam.


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Coordinator



Microsoft Office Specialist: PowerPoint 2016 Exam Syllabus

1. Create and Manage Presentations

- 1.1. Create a Presentation**
- 1.2. Insert and Format Slides**
- 1.3. Modify Slides, Handouts, and Notes**
- 1.4. Change Presentation Options and Views**
- 1.5. Configure a Presentation for Print**
- 1.6. Configure and Present a Slide Show**

2. Insert and Format Text, Shapes, and Images


- 2.1. Insert and Format Text**
- 2.2. Insert and Format Shapes and Text Boxes**
- 2.3. Insert and Format Images**
- 2.4. Order and Group Objects**

3. Insert Tables, Charts, SmartArt, and Media

- 3.1 Insert and Format Tables**
- 3.2 Insert and Format Charts**
- 3.3 Insert and Format SmartArt graphics**
- 3.4 Insert and Manage Media**

4. Apply Transitions and Animations

- 4.1. Apply Slide Transitions**
- 4.2. Animate Slide Content**
- 4.3. Set Timing for Transitions and Animations**


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1. The Screen and its Elements

When you start up PowerPoint, the program is ready with a new blank presentation. The presentation contains a single empty "slide". In PowerPoint, we do not work with "pages" as in Word, but with "slides". In practice it is the same, however.

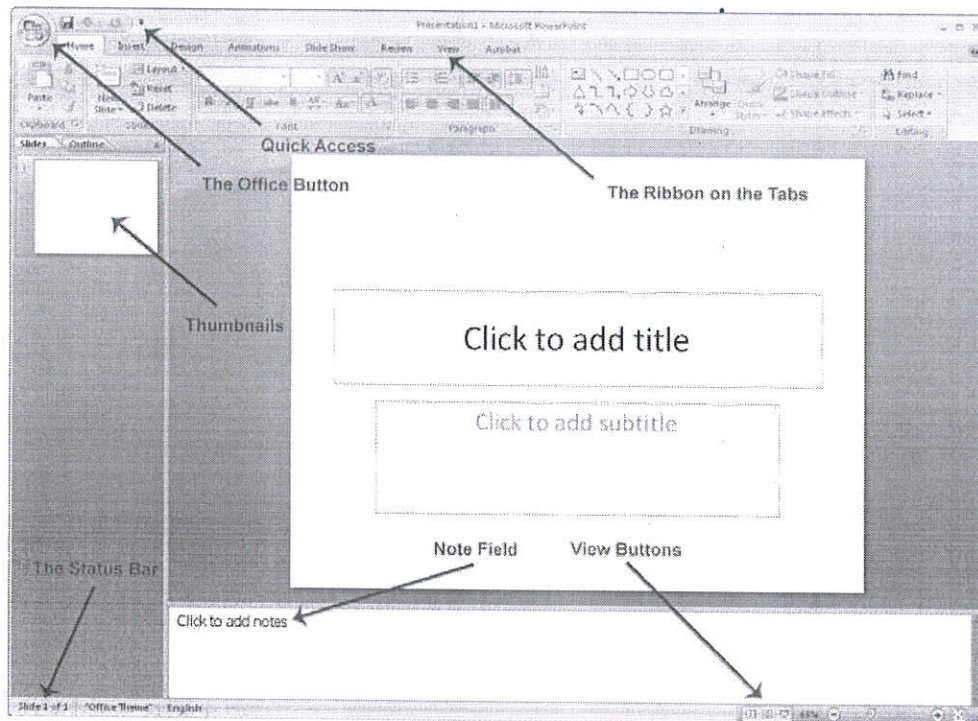


Figure 2: The screen elements.

1.1 The Office Button

The big round Office Button is located in the upper left corner of the screen. It corresponds largely to the "File" menu in earlier versions.



Figure 3: The Office Button

If you click the Office Button, a menu pops up. This is the menu you must enter when you create a new blank presentation, or when you create a presentation based on one of the many templates. This is also the menu you must enter when you want to save or print.

Principal
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Vidya Dist-Pune

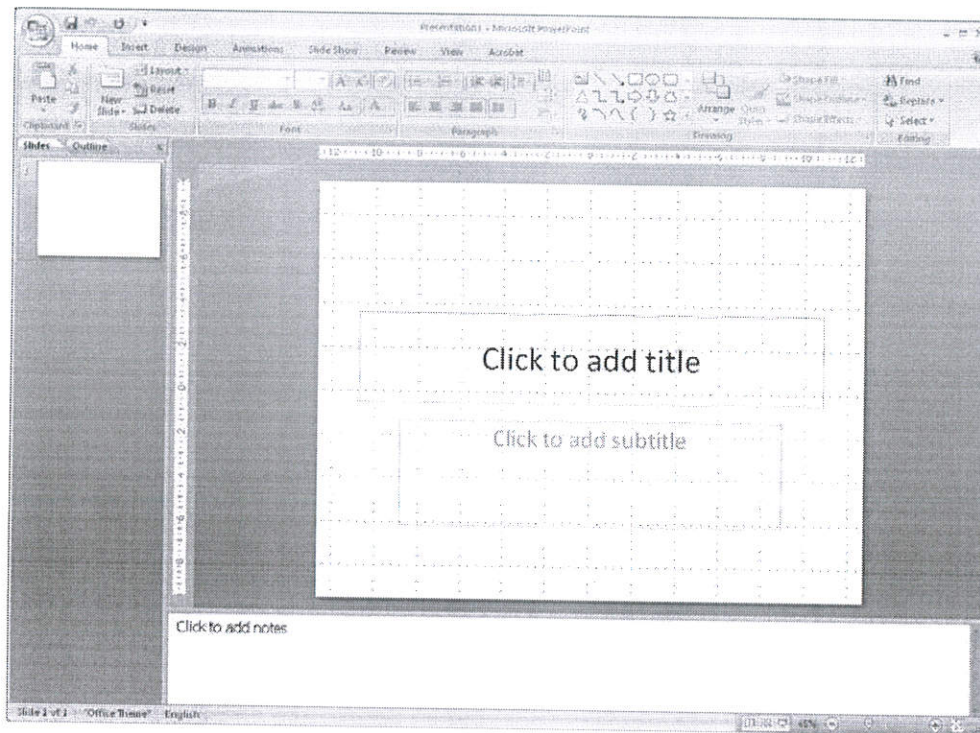


Figure 7: PowerPoint with a new blank presentation.

It is a fine starting point when you want to make a new presentation, but you will also learn how to make use of the many predefined templates.

3.1 Start a new, blank presentation

You can have as many presentations open as you like, or as your computer's memory allows. In most cases, this means more than you'll ever need. You are not to only have one presentation open at a time.


In the following we will see learn to create a new, blank presentation based on a completely blank template. That means a blank presentation similar to that which appears when PowerPoint starts up. Later we shall have a look at the many beautiful templates you can use.

First, we need to change the blank slides a little, otherwise PowerPoint just deletes it when you create a new, blank presentation.

1. Click on the text "Click To Add Title" on the slide that is shown in PowerPoint. Write something like "My First Front Page".

Now we can make our new empty presentation.

2. Click on the Office Button in the top left corner of the screen.
3. Click on New. (The exercise continues)


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This opens a new presentation. Everything is set up and you just need to insert images and text in the various placeholders.

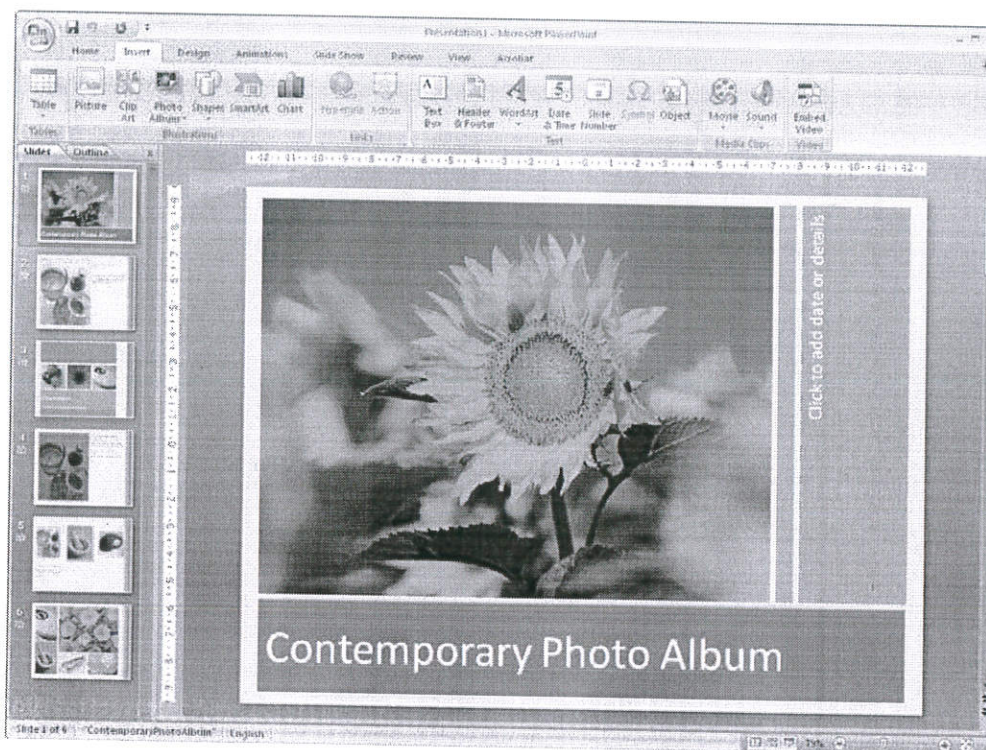


Figure 11: PowerPoint is ready for you to insert your own pictures and text.

Templates are a really smart way to create presentations. If you work with PowerPoint in a business, the company might have created its own templates. Some companies even require that you use these templates as part of its "branding". Ask your IT department whether it is the case with your company.

Under Installed templates there is a special template called Introduction to PowerPoint 2007. I recommend that you open and browse it. It contains useful information about the program.

Take also a look at the other templates, those that are already installed as well as those that are online. They give a good overview of the many options you have.

Now you can close the presentation down. In the following, we will work from a new, blank presentation.

3.3 Customising the Slide Format

Depending on what your presentation will be used for, you can choose between different slide formats. You can choose plain A4 if you print your presentation on transparencies, or you can choose a format to fit your computer screen, which will also fit a projector connected to a computer.


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Nav Sahyadri Charitable Trust's
College of Education B.Ed/M.Ed., Chakan
Certificate course in basic Skill in Computer

Enrollment List 2021-22

Date:-15/08/2022

Sr. No	Name of the student	Class
1	AGA AASHANA ABDUL RAZAK	B.Ed
2	AGA AZMINA MUSTAFA	B.Ed
3	AGHAV ARCHANA PRAVIN	B.Ed
4	ALLUR PRATIBHA RAO	B.Ed
5	AMBEKAR MAYURI RAVINDRA	B.Ed
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14	BHUJBAL DIPALI ARUN	B.Ed
15	BHUJBAL PIYALI SWAPNIL	B.Ed
16	BORA SHEETAL CHAMPALAL	B.Ed
17	CARDOZA ANTHEA AMON	B.Ed
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22	DHAMALE VINAYAK SHIVAJI	B.Ed
23	DHIWAR PRATIMA CHHAGAN	B.Ed
24	DHOMSE SUPRIYA PRABHAKAR	B.Ed
25	DHUMAL MADHURI KAILAS	B.Ed
26	DINDE SUJATA PRAKASH	B.Ed
27	DOKE VAISHALI NILESH	B.Ed
28	FIONA DINGER	B.Ed
29	GAIKWAD PRIYANKA RAVINDRA	B.Ed
30	GAIKWAD VAISHNAVI NAVNATH	B.Ed
31	GAIKWAD VRUSHALI SANJAY	B.Ed
32	GHANWAT PRATIKSHA BALU	B.Ed
33	GOGADE RUPALI MARUTI	B.Ed
34	HARGUDE MONIKA VIJAY	B.Ed
35	HULE KHUSHBU CHANDRASHEKHAR	B.Ed
36	JADHAV BHAGYASHRI UTTAM	B.Ed
37	KADAM VASUNDHARA HARIPRASAD	B.Ed
38	KALE NEELIMA SUSHIL	B.Ed
39	KAPSE SAKSHI PRAVEEN	B.Ed
40	KASABE SOMNATH DEVIDAS	B.Ed


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43	KHUTWAD SONALI CHANDRAKANT	B.Ed
44	KUTE PRASHANT SURESH	B.Ed
45	LEESHA ANTHONY FERNANDES	B.Ed
46	LONDHE APPA RAMCHANDRA	B.Ed
47	MAHADIK ROHINI ANIL	B.Ed
48	MANDE MANASI ASHISH	B.Ed
49	MANIYAR ERAM ELIYAS	B.Ed
50	MARKAD SHUBHANGI BHAGWAN	B.Ed
51	MATKAR VAISHALI SHANKAR	B.Ed
52	MHATRE SHEETAL SWAPNIL	B.Ed
53	MINDE SATISH TUKARAM	B.Ed
54	MINDE VITTHAL TUKARAM	B.Ed
55	NEHERE SHITAL ANKUSH	B.Ed
56	PAGAR SAVITA NITIN	B.Ed
57	PATHAK YOGITA	B.Ed
58	PATIL RUPALI ARVIND	B.Ed
59	PATIL SACHIN RAMRAO	B.Ed
60	PATOLE JYOTI VIJAY	B.Ed
61	PAWALE NIKITA SHIVAJI	B.Ed
62	PAWAR AARTI RAHUL	B.Ed
63	PAWAR MADHURI VASANT	B.Ed
64	PETHE PARUL PRASHANT	B.Ed
65	POKHARKAR YASHOMATI RAMNATH	B.Ed
66	POTWADE NUTAN DNYANESHWAR	B.Ed
67	POTWADE RAJITA LAXMAN	B.Ed
68	PRIYANKA MEHTA	B.Ed
69	RAI POOJA UDAY	B.Ed
70	RAJBHOJ REKHA MAHESH	B.Ed
71	RETWADE RESHMA SUDAM	B.Ed
72	RODRIGUES VANESSA ANN	B.Ed
73	AAKANKSHA SOLOMON	M.Ed
74	ANAMIKA SINGH	M.Ed
75	ANDURLEKAR TANUJA VIJAY	M.Ed
76	ANDURLEKAR VIJAY KRISHNA	M.Ed
77	BALLAL PADMASHREE AJAY	M.Ed
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Nav Sahyadri Charitable Trust's
College of Education B.Ed/M.Ed., Chakan

Attendance Sheet

Date: - 15/08/2022

Sr. No	Name of the student	Class	Sign
1	AGA AASHANA ABDUL RAZAK	B.Ed	<i>Aga</i>
2	AGA AZMINA MUSTAFA	B.Ed	<i>Azmin</i>
3	AGHAV ARCHANA PRAVIN	B.Ed	<i>Pravin</i>
4	ALLUR PRATIBHA RAO	B.Ed	<i>Pratibha</i>
5	AMBEKAR MAYURI RAVINDRA	B.Ed	<i>Mayuri</i>
6	BACCHE SADHANA ULHAS	B.Ed	<i>Bhache</i>
7	BAGUL MANISHA GOVINDA	B.Ed	<i>Manisha</i>
8	BANGAR TUSHAR DEVRAM	B.Ed	<i>Tushar</i>
9	BENDHARI RESHMA DATTATRAY	B.Ed	<i>Reshma</i>
10	BEVAN JONATHAN MASCARENHAS	B.Ed	<i>Bevan</i>
11	BHAIRASHETTY RENUKA SHRAVAN	B.Ed	<i>Bhaira</i>
12	BHAIRE SATINDAR BHIMRAO	B.Ed	<i>Bhaire</i>
13	BHAVE ANKITA ANANDA	B.Ed	<i>Bhave</i>
14	BHUJBAL DIPALI ARUN	B.Ed	<i>Bhujbal</i>
15	BHUJBAL PIYALI SWAPNIL	B.Ed	<i>Bhujbal</i>
16	BORA SHEETAL CHAMPALAL	B.Ed	<i>Bora</i>
17	CARDOZA ANTHEA AMON	B.Ed	<i>Anthea</i>
18	CHIDALE RASHMI SHRAVAN	B.Ed	<i>Rashmi</i>
19	DAWANGE JAYASHRI CHANGDEO	B.Ed	<i>Dawange</i>
20	DESHMUKH PAYAL VIKAS	B.Ed	<i>Deshmukh</i>
21	DESHPANDE MANSI AMOL	B.Ed	<i>Deshpande</i>
22	DHAMALE VINAYAK SHIVAJI	B.Ed	<i>Dhamale</i>
23	DHIWAR PRATIMA CHHAGAN	B.Ed	<i>Dhiwar</i>
24	DHOMSE SUPRIYA PRABHAKAR	B.Ed	<i>Dhomse</i>
25	DHUMAL MADHURI KAILAS	B.Ed	<i>Dhumal</i>
26	DINDE SUJATA PRAKASH	B.Ed	<i>Dinde</i>
27	DOKE VAISHALI NILESH	B.Ed	<i>Doke</i>
28	FIONA DINGER	B.Ed	<i>Fiona</i>
29	GAIKWAD PRIYANKA RAVINDRA	B.Ed	<i>Gaikwad</i>
30	GAIKWAD VAISHNAVI NAVNATH	B.Ed	<i>Gaikwad</i>
31	GAIKWAD VRUSHALI SANJAY	B.Ed	<i>Gaikwad</i>
32	GHANWAT PRATIKSHA BALU	B.Ed	<i>Ghanwat</i>
33	GOGADE RUPALI MARUTI	B.Ed	<i>Gogade</i>
34	HARGUDE MONIKA VIJAY	B.Ed	<i>Hargude</i>
35	HULE KHUSHBU CHANDRASHEKHAR	B.Ed	<i>Hule</i>
36	JADHAV BHAGYASHRI UTTAM	B.Ed	<i>Jadhav</i>
37	KADAM VASUNDHARA HARIPRASAD	B.Ed	<i>Kadam</i>
38	KALE NEELIMA SUSHIL	B.Ed	<i>Kale</i>
39	KAPSE SAKSHI PRAVEEN	B.Ed	<i>Kapse</i>


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42	KENE PRATIMA RAJENDRAKUMAR	B.Ed	<u>P. Kene</u>
43	KHUTWAD SONALI CHANDRAKANT	B.Ed	<u>S. Khutwad</u>
44	KUTE PRASHANT SURESH	B.Ed	<u>P. Kute</u>
45	LEESHA ANTHONY FERNANDES	B.Ed	<u>L. Leesa</u>
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52	MHATRE SHEETAL SWAPNIL	B.Ed	<u>S. Mhatre</u>
53	MINDE SATISH TUKARAM	B.Ed	<u>S. Minde</u>
54	MINDE VITTHAL TUKARAM	B.Ed	<u>V. Minde</u>
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